

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
South Building Board Room
1400 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING
Tuesday, October 1, 2019

MINUTES

1. CLOSED SESSION

A. Public Comments

President Connolly announced that there were no public comment cards submitted, and the Board convened into Closed Session at 5:01 p.m.

B. Consideration of Student Discipline, Education Code Section 4899, et seq. (Expulsion)

Closed Session ended at 5:20 p.m.

2. OPEN SESSION

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Connolly called the meeting to order at 6:01 p.m. Board Members present: President Connolly, Vice President Cindy Goldberg (arrived late), Sandee Everett, Bill Gorback, and Jenny Fitzgerald. Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Dr. Lisa Miller, Assistant Superintendent, Student Support Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Connolly announced that the following items were discussed in Closed Session:

B. Consideration of Student Discipline, Education Code Section 48900, et seq. (Expulsion)

D. Approval of the Agenda

Mrs. Everett moved to approve the Agenda with the amendment to pull Consent Agenda items 4A, 4G, 4P and 4S, seconded by Mrs. Fitzgerald. President Connolly asked if there was any discussion, which there was none. **Motion carried: 4-0. Mrs. Goldberg was absent during this vote.**

E. Reports from Student Reporters

Century Academy: Nick Capobianco
Conejo Valley High School: Lucy Sussman (not present)
Newbury Park High School: Thomas Kitchell
Thousand Oaks High School: Haylee Dahlgren (not present)
Westlake High School: Scott Pugh

Students reported on: "Start with Hello" school activities, Universal Design in the Cloud, student/parent groups on campuses, homecoming games and activities, spirit weeks, sports activities, recognitions and accomplishments, National Merit Semifinalists, PSAT, Naviance workshops, motivational speakers, financial aid workshops and UC application night for seniors, annual club rushes, AP/IB exam registrations, voter registration and pre-registrations on campus, senior talk presentations, senior newsletters and activities, college information sessions, outdoor school camp counselor recruitment, first quarter progress reports, afterschool tutoring centers and reteaching programs, Red Ribbon Week activities, school fundraisers and restaurant nights, ASB events, and Back to School events.

F. Reports from Parent Support Organizations

PTA: Rocky Capobianco, PTA President, spoke about the welcome back breakfast for District Office staff, the annual PTA training, PTA membership and parent participation, school programs and events funded by PTA, the PTA Reflections Program and theme, and the annual free cardiac screening on October 19, at the Westlake High School gym for children ages 12-24.

GATE DAC: Bijaya Eaton, GATE DAC Chairperson, introduced the new Executive Board members and spoke about the first GATE DAC meeting of this school year, which covered the support structure that is currently in place for GATE students, future goals, unique characteristics of the GATE child, GATE needs, parent information nights and scheduled guest speakers.

G. Comments - Public

President Connolly announced that there were ten public comment cards submitted:

- Speaker 1 spoke about the PTA program and the hours of time that volunteers donate to work together with the District.
- Speaker 2 spoke about the Miller Family YMCA Youth and Government team addressing state and community issues, writing bills, and hosting a bill review night at California Lutheran University.
- Speaker 3 yielded time to Speaker 4.
- Speaker 4 spoke about the Conejo Schools Foundation Get Ahead Summer School Program and asked the Board to make the attorney letter submitted regarding this issue available to the public.
- Speaker 5 yielded time to speaker 6.
- Speaker 6 spoke about sex and gender identity education and parental choice regarding curriculum content.
- Speaker 7 spoke about the danger to students due to the lack of a crossing guard near Lang Ranch Elementary School.
- Speaker 8 spoke against the Board reducing public speaking time and shortening the public comments period during the Board meeting.
- Speaker 9 spoke about the District's attorney letter regarding Conejo Schools Foundation and the booster club guidelines.
- Speaker 10 spoke about the Conejo School Foundation's 501c3 status and booster requirements, and California Education Code.

H. Comments – Board of Education

Board members commented on the following: Differentiated education for GATE students, the attorney letter regarding Conejo Schools Foundation, the passage of AB 329, National Hispanic Heritage Month, National Bullying Prevention Month, Teacher of the Month celebration at Westlake High School, Abilities Awareness Week festivities, Start with Hello activities at school sites, Student DAC meeting, Budget/LCAP Committee meeting, College and Career Faire at Westlake High School, campus visits and tours, following high school sports teams on social

media, booster organization guidelines, progress on Ad Hoc Committee for Dual Concurrent College Enrollment, and the art room at Westlake Hills Elementary.

Student Trustee Scott spoke about Student DAC participation in club rush at Westlake High School and perspectives for the Student Voice Club, and discussed action at the Student DAC meeting, which included the development, editing and revisions of Student DAC bylaws and crafting agenda items for the next meeting.

I. Comments – Superintendent

Dr. McLaughlin spoke about his experience participating in the beginning band class at Sequoia Middle School, thanked Ms. Karla Stevenson for opportunity, and talked about attending the Sounds of Conejo Marching Band Festival. He also provided information from an investigation report received from the California Department of Education related to a case file regarding de-escalation rooms in the schools, and confirmed that the District was found to be in compliance. Dr. McLaughlin also stated the names of the different law firms that the District uses regarding various issues, and confirmed that the attorney letter regarding Conejo Schools Foundation was provided by the law firm of Adams Silva McNally.

3. ACTION ITEMS – GENERAL

A. PUBLIC HEARING: Resolution #19/20-03 – Pupil Textbook and Instructional Materials

President Connolly convened the Public Hearing at 7:26 p.m. and announced that there were no public comment cards submitted. President Connolly closed the Public Hearing at 7:27 p.m.

B. Instructional Services – Resolution #19/20-03 – Pupil Textbook and Instructional Materials

Mr. Gorbach made the motion to approve, seconded by Mrs. Fitzgerald. **Motion carried: 4-0. Mrs. Goldberg was absent during this vote.**

C. Human Resources – Resolution #19/20-04: “Week of the School Administrator” – October 13-19, 2019

Mr. Gorbach made the motion to approve, seconded by Mrs. Fitzgerald. Mr. Gorbach read the resolution. **Motion carried: 4-0. Mrs. Goldberg was absent during this vote.**

D. Business Services – Suspend 2019-20 Facility Use Fee Schedule Changes Pending Review

Mrs. Fitzgerald made the motion to approve, seconded by Mr. Gorbach. President Connolly announced that there was one public comment card submitted:

- Speaker 1 asked why the fee schedule was removed rather than revised, and talked about the Conejo Schools Foundation being listed as a Tier 1 organization.

The Board and District staff discussed the history of the facility usage fees, and the District’s efforts to implement a fair structure for all user groups. Dr. McLaughlin recommended that facility use fees remain as paid during the 2018-19 school year while a Civic Center Facility Use committee is created in order to review the facility usage schedule, examine how it has been applied to various organizations in the past, and determine possible plans for implementation going forward. The discussion continued regarding the recommendation to pause the 2019-2020 fee schedule and the reason for the District to revert to what was in place during the last school year until further research is done. Further discussion included the make-up of the proposed committee and the addressing of uniformity across all users on the fee schedule. During the conversation, Mrs. Everett raised a point of order regarding MOUs, to which President Connolly responded that the Board was discussing the topic of civic center fees, not MOUs, and the discussion was allowed to continue. Mrs. Fitzgerald suggested that the committee include a Board member. The Board agreed by consensus to move forward with the superintendent’s

proposal to allow last year's users to pay last year's amounts. **Motion carried: 4-0. Mrs. Goldberg was absent during this vote.**

4. ACTION ITEMS – CONSENT

President Connolly stated that the Board would start the approval of the consent agenda by addressing pulled items 4A, 4G, 4P and 4S, in the order given.

A. Board of Education – Approval of Minutes

Mrs. Everett made the motion to approve, seconded by Mr. Gorback. President Connolly asked for Board discussion on this item. Mrs. Everett requested a change to the minutes for March 5, 2019 Board meeting for agenda item 2G, reflecting that District employees made statements regarding the commission of fraud. President Connolly asked for consensus to approve the requested changes, and the Board did not reach consensus.

Motion carried: 4-1, with Mrs. Everett voting no.

After the vote, Mrs. Everett stated that she would like to request more changes, and President Connolly stated that she would accept the request. Mrs. Everett requested a change to the minutes for the March 19, 2019, Board meeting for agenda item 6A, reflecting that she commented that Conejo Schools Foundation got free usage of the facilities and that the Chinese School did not as a 501c3 organization. President Connolly asked for consensus to approve the requested changes, and the Board did not reach consensus.

Motion carried: 4-1, with Mrs. Everett voting no.

G. Instructional Services – Overnight Trip Request – Thousand Oaks High School Boys Basketball

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback. President Connolly asked for Board discussion on this item. Mrs. Everett stated that she pulled this item in error, and there was no further discussion. **Motion carried: 5-0.**

P. Student Services – Approval of Master Plan for English Learning Success

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly asked for Board discussion on this item. Mrs. Fitzgerald stated that it would be helpful for the District to provide a presentation to the Board and community where the District highlights some of the major changes from the prior version and the reasoning behind those changes.

Motion carried: 5-0.

S. Business Services – Change Order #2 – Public Television Access Equipment – Various – EIDIM AV Technology

Mrs. Everett made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked for Board discussion on this item. Mrs. Everett asked about what this contract was for, to which Dr. Hayek responded that this contract covers the cost of the new Board Room microphone and camera system and equipment with the intent to expand public access. He stated that this new equipment was covered by public education and government grant funds. The Board and District staff further discussed the option of televising parent group meetings and holding meetings in off-site locations. Dr. McLaughlin confirmed that the District Advisory Committee (DAC) has requested not to have their meetings filmed. Mrs. Everett asked about the option to record the presentations at this meeting only, and not the parent conversation portion.

President Connolly asked for a motion to approve the remainder of the Consent Agenda. Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. **Motion carried: 5-0.**

- B. Human Resources – Personnel Assignment Orders
- C. Instructional Services – Voluntary Consent to Discipline – Student #1-19/20 E
- D. Instructional Services – Approval of Contract – NextCore Technologies - CVAE
- E. Instructional Services – Approval of Contracts Under \$5,000
- F. Instructional Services – Approval of Contract – Calamigos Ranch – Newbury Park High School
- H. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 6145.6 – International Exchange
- I. Student Services – Contract for Residential Treatment Center Placement for Student #6-19/20
- J. Student Services – Contract for Residential Treatment Center Placement for Student #7-19/20
- K. Student Services - Contract for Non-Public School Placement for Student #8-19/20
- L. Student Services - Contract for Non-Public School Placement for Student #12-19/20
- M. Student Services - Contract for Non-Public School Placement for Student #14-19/20
- N. Student Services - Contract for Residential Treatment Center Placement for Student #15-19/20
- O. Student Services - Contract for Non-Public School Placement for Student #18-19/20
- Q. Business Services – Approval of Purchase Order Report (PO's exceeding \$5,000)
- R. Business Services – Disposal of Surplus and Obsolete Equipment
- T. Business Services – MEASURE I: Notices of Completion
- U. Business Services – Approval of Amendment to Board Policy 3540 and Deletion of Administrative Regulation 3540- Transportation
- V. Business Services – Approval of Amendment to Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Business Services – MEASURE I: Next Bond Issue (#3)

Dr. Victor Hayek presented information on the rationale for accelerating the next issuance of bonds for Measure I, proposed new bond issue phasing, projected tax rates, project management details, and the potential next issue in spring of 2020 instead of the spring of 2021. President Connolly stated that there was one public comment card submitted:

- Speaker 1 spoke about the estimated savings of the next bond issue and about the importance of creating credibility and trust in the Bond committee and in the community.

Dr. Hayek introduced Tim Carty from Piper Jaffray, who assisted in answering questions regarding the bond issuance for the Board. The Board asked questions about the District's readiness to spend funds on projects without getting over-burdened, the timeline for accelerating the bond issuance and receipt of funds, the process for locking in the interest rate, potential downsides to consider, the option of using District employees for construction projects, and how the tight labor market and rising construction costs will affect the District.

B. Presentation – Instructional Services: Intradistrict Open Enrollment / School Choice Committee Recommendation

Mr. Lou Lichtl presented information on the School Choice Committee's recommendations regarding BP/AR 5116.1. This presentation included a review of the School Choice philosophy and history, the make-up of committee, and the school boundary history for Earths Magnet School. Mr. Lichtl also discussed the school choice timeline updates, the proposed updates to the Earths boundaries, and access to Earths for neighborhood students.

The Board asked questions about the Earths PreK and TK programs and whether you have to be from that geographic area to attend those programs, how the proposed boundary change affects enrollment at other elementary and middle school sites, enrollment numbers for the PreK program, wait list numbers, the school choice application and lottery process, and clarification on the original Manzanita boundary and the new proposed boundary.

President Connolly allowed a member of the School Choice Committee to speak under the umbrella of Mr. Lichtl's presentation:

- Speaker 1 stated that she is a School Choice Committee member and encouraged the Board to market all the schools and provide information nights for parents.

C. Instructional Services – Approval of Board Policy and Administrative Regulation 5116.1 – Intradistrict Open Enrollment

The Board discussed verbiage changes requested for the Board Policy and Administrative Regulation, removing Earths as a School Choice option on Interdistrict Transfer paperwork, how notifications are sent to parents, and transportation issues for students with IEPs.

D. Instructional Services – Approval of Amendments to Board Policy 5123 – Promotion/Acceleration/Retention

There was no Board discussion on this agenda item.

E. Instructional Services – Approval of Amendments to Administrative Regulation 6145.2 – Athletic Competition

The Board and District staff discussed the presence of rules in the Administrative Regulation for students who faint or become unconscious during a game and whether this information is provided elsewhere in Board Policy, and providing verbiage regarding caution and training for other high impact activities or groups that may be impacted. Mr. Lichtl agreed to follow up on providing similar information for fainting or unconsciousness outside of Athletics in areas such as Band or Cheer where it might be relevant.

F. Human Resources – Board of Education Appointee to the Personnel Commission

Dr. McLaughlin stated that Nate Harimoto has been on the Personnel Commission representing the District's side for over 22 years. The Board and District staff discussed the process of appointing members to the Personnel Commission and how interested parties would express their desire to serve as a Personnel Commission member.

7. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following items:

President Connolly asked for Board consensus to remove the topic of magnet school/neighborhood boundaries, to which the Board provided consensus. Board members also added:

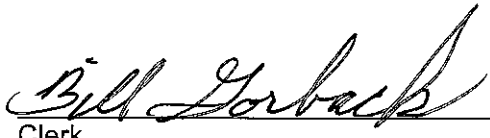
- Board Resolutions for Inclusive Schools Week and Unity Day
- Provide a Board Resolution earlier next year for National Hispanic Heritage Month

B. Adjournment

President Connolly adjourned the Open Session at 10:13 p.m. The next regularly scheduled Board meeting will be Tuesday, October 15, 2019, 4:00 p.m. Closed Session, and 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

November 5, 2019

Date


Clerk

November 5, 2019

Date


Superintendent